

Person Specification

Job Title	Housing Officer (Support)	Req No	
Prepared by	Stephen Wilson	Date	01/01/2022
Essential Criteria – Vital requirements for the post holder			
<u>Relevant Experience:</u>			
Work in a housing support or social work support related area . Support planning			
<u>Qualifications/training:</u>			
None			
<u>Special Knowledge:</u>			
Knowledge of safeguarding and of support planning			
<u>Disposition/attitude:</u>			
Extrovert, pragmatic, emotionally resilient, adaptable, flexible, sensitive, assertive			
<u>Practical/intellectual:</u>			
IT skills including microsoft packages, listening, facilitating and conflict resolution skills, Organisational and presentation skills.			
<u>Physical Requirements:</u>			
Driving ability			
<u>Additional Requirements:</u>			
Evening visits, flexible hours of work			
Desirable Criteria – Additional requirements relevant to the post			
Project planning Support Planning qualification			