

Job description

Job title

Team	Head Coach (Swimming)
Date prepared/ Revised by	June 2022
Post accountable to	Head Coach
Post directly responsible for employees (number of workers)	Direct supervision: 0 Indirect supervision: volunteers

Main purpose

To assist the Head Coach in organising, developing and delivering a coaching programme to meet the needs of swimming in the Harrogate District, enabling swimmers at all levels from novice to international status, to reach their full potential.

Key contacts

Internal	Brimham's Active – DM Team
External	HDSC - Governing Bodies – Parents

Main accountabilities

Standard accountability statements

Health and safety	You are required to comply with Brimhams Active Ltd's Health and Safety Policy and to take such steps as are reasonably practicable for your own health and safety and that of your colleagues at work and those affected by your work. You must comply with your safety responsibilities and must co-operate with management in all respects for the full implementation of Brimhams Active Ltd's Health and Safety Policy. Your safety responsibilities are shown on the Health, Safety Responsibility Statement (HSRS) issued with your contract of employment.
Equality and diversity	The post holder must adhere to all policies and procedures relating to equality and diversity in the workplace and provision of services.
Learning and personal development	The post holder has a personal responsibility for his or her own learning and development, and will maintain up to date records of achievement and attendance as required. The post holder must undertake the learning and training identified in the job skills matrix, and other relevant training that is identified and agreed with their manager.

Brimhams Active Ltd staff must, at all times, maintain personal responsibility for the safe and secure movement of data within, into and out of the company. The post holder will adhere to all Brimhams Active Ltd Safeguarding policies and procedures.

Main duties and responsibilities

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